



ANNUAL GENERAL MEETING MINUTES

Wednesday June 10, 2020

1600-1730 EASTERN TIME

via Zoom meeting

Chair: Dr Tarek Razek

Note: Due to the nature of some of the business, the minutes will be recorded in a mix of third person and first person tense

Item #	Item	Purpose	Speaking to Item
1.0	<p>Call to Order & Welcome By Chair- the meeting was called to order by Dr Tarek Razek at 1601 EDT. There were 45 members present, plus the ED and the IT support person. He thanked everyone for attending this delayed AGM as a result of COVID-19 which cancelled the date in person in March in Halifax. He let people know that Zoom was new to the Association and so they had Patrick Mahon on line as IT support prn. He welcomed all members and affiliates of TAC and reminded people that only TAC members are eligible to vote. He reminded attendees that this meeting is about the business for the fiscal year of January 1-December 31, 2019. He also let people know that the meeting was being recorded today for secretarial minute keeping and will not be posted anywhere.</p>	Call to Order	Dr Tarek Razek
1.1	<p>Introductions</p> <ul style="list-style-type: none"> • Board of Directors-Each of the Directors provided a self-introduction. Dr Vogt is currently on MLOA from April to September 2020. • Executive Director-Kate Mahon introduced herself as the ED who manages the TAC office from Halifax <p>Dr Razek provided the following introductions and acknowledgements:</p> <ul style="list-style-type: none"> • Dr Ernest "Gene" Moore-Editor-in-Chief of the Journal of Trauma and Acute Care Surgery who would normally provide us with his report but he is in the OR today; Instead Judy Connors, Managing Editor of the journal is standing in for him. <p>Dr Razek-“At this time I would like to recognize and acknowledge the following members of TAC who are leaders in our Association contributing their time, commitment and ultimately, their passion, for improving trauma care through the work of the groups and committees they lead. Thank you for volunteering to take on these roles. It is appreciated.”</p> <ul style="list-style-type: none"> • TRISC President- Allison Chisholm from Saint John, New Brunswick was the TRISC President in 2019. She has recently assumed the Past President role and the incoming President is now Jennifer McMillan from Vancouver. • ITNC President-Theresa Pasquotti from Lethbridge, Alberta who has been leading ITNC for a number of years now. • Injury Prevention & Advocacy-Jennifer Britton (from London, Ontario) & Danielle Tuori (from Vancouver) were Co-Chairs in 2019. Danielle is stepping down from this role to pursue a new job opportunity in Ontario. • ATLS National Coordinators- Sonia Primeau (from Montreal) & Sonshire Figueira (from Ottawa) are Co-Leads for the ATLS coordinators across Canada. • Pediatric Committee- Dr Karen Bailey (BC) and Cathy Falconer (Alberta) Co-Chair this committee 	Introductions	Dr Tarek Razek

1.2	<p>Rules of Order for Meeting (Robert's Rules) "TAC has adopted Robert's Rules of Order to conduct the business meeting of the Association. We will be using this process when we call for any voting that is necessary. We have several motions that need approval today, in which case I will call upon a Member to make a motion, someone to second it and then we will vote by asking you to use the "yes" function on your Zoom menu to indicate your agreement and the "no" function to indicate you do not support a motion. If you are making a motion or seconding it we just ask that you use the raise your hand function on Zoom. When called upon please say your name and where you are from. I will lead us through this again when we need to do it."</p>	Information	Dr Tarek Razek
1.3	<p>Confirmation of Proper Notice and Sufficient Quorum – Dr Razek: "I now call upon Catherine Jones to confirm that there was proper notice of the meeting given and that we have a sufficient quorum present today to conduct the business of the meeting." Catherine Jones- "Mr President, I would like to inform the Assembly that notice of this Annual General Meeting was posted with proper notice to all TAC Members and Affiliates 21 days prior to this meeting. The ability to submit Proxy votes was offered. We have NOT received any proxy votes. I also wish to inform the Assembly that there are a sufficient number of TAC voting members present to confirm we have a quorum for this meeting according to General Operating Bylaw No. 1."</p>	Confirmation	Catherine Jones
2.0	Unfinished Business		
2.1	<p>Minutes of AGM of February 28, 2019 in Calgary (posted in Members Only of TAC website) The minutes of the AGM of February 28, 2019 have been available to read in the Members Only section of the TAC website and were sent out to all Members & Affiliates with the Agenda. Dr Razek asked if there were any errors or omissions that needed to be corrected. There were none. The minutes were approved as circulated without objection.</p>	Approval	Dr Tarek Razek
3.0	Reports of the Board of Directors		
3.1	<p>Nominations Report – Dr Razek: " I will now call upon Dr Natalie Yanchar to provide her Nominations Report" Dr Yanchar: "TAC uses an on-line voting platform called "Simply Voting" which enables all eligible voting members to cast a vote for the candidate of their choice. I am pleased to say that we had a 51% return rate on the 237 eligible voting members (which is up 5% from the previous year). We will continue to use this method every year now as it enables everyone to vote if they choose to do so and not just those who are able to attend the AGM each year. There were two vacancies for the position of Director this year and 3 nominations were received. I am pleased to inform the Assembly gathered here that Dr Paul Engels (from Hamilton) and Nasira Lakha (from Vancouver) were elected by the Members. Both individuals assumed their role on March 24, 2020. I would also like to thank Jaimini Thakore from Vancouver for putting his name forward. We hope he will consider this again another year."</p>	Information	Dr Natalie Yanchar
3.2	<p>Financial Reports- Dr Razek: "The Board has a number of ways that we monitor the financial affairs of TAC in addition to the annual audited financial statement we have completed each year by the firm of Baker-Tilley. I am asking Kate Mahon, along with our 2019 Treasurer, Catherine Jones to provide some explanation for these processes." <ul style="list-style-type: none"> • Operating & Conference Budgets- Kate Mahon provided an overview of the two budgets that the Board creates and monitors each year, sharing the documents during the meeting. TAC uses the Bookkeeping firm of Cambridge </p>	Information	Kate Mahon

	<p>Financial Services & submits the financial information to them on a quarterly basis. There were no questions on either of the budgets presented.</p> <ul style="list-style-type: none"> • Conference Profit for 2019- a conference profit (revenue over expenses) of \$11,915.92 was recorded for the Calgary conference. • Audited Financial Statement for year ending Dec 31, 2019 -the financial audit for 2019 was performed by the firm of Baker-Tilly from Dartmouth NS. The statement of operations and change in net asset page was shared with the attendees. There were no questions. The membership was reminded that they may request a copy of the full report by contacting the TAC office. • Appointment of Auditors for Jan 1-Dec 31, 2020 Dr Razek- "I will now ask Catherine Jones to make a motion to appoint the Auditors for the fiscal year ending December 31, 2020" Catherine Jones- Motion: " Mr President, I move to appoint the firm of Baker-Tilly of Dartmouth, Nova Scotia to be the Auditors for the Trauma Association of Canada for the fiscal year of January 1-December 31, 2020." Seconder: Sherry MacGillivray In Favour: All Contrary Minded: None Abstained: None <i>The motion is carried</i> 	<p>Information</p> <p>Review</p> <p>Approval</p>	<p>Kate Mahon</p> <p>Kate/Catherine Jones</p> <p>Catherine Jones</p>
<p>3.3</p>	<p>Reports 3.3-3.5 Dr Razek reported that in the interest of time and efficiency he would ask each Director to provide their report and if anyone has a question to pose it after each report is given. However he would be asking for one motion after all reports are completed to approve the reports.</p> <p>Provincial-Regional Trauma Directors- (Dr Julien Clement)- In 2019 the committee met once in person in Calgary and twice by teleconference through the year. It has been an "evolving" group with an "evolving" Terms of Reference and mandate that is being updated again over the next few months with a view of being more inclusive of the interdisciplinary nature of trauma program leadership across the country. Most of the discussion in 2019 centred around trauma distinction accreditation and overlapped with the work of Dr Yanchar's TACTAC Committee</p> <p>TAC Trauma Accreditation Committee (TACTAC)- (Dr Yanchar)- Membership: The committee now has representation from all provinces except PEI and Territories. BC: Dave Evans Micheline Wiebe (was Catherine Jones), AB: Christine Vis, Sherry Macgillivray, SK: Niroshan Sothilingam, MB: BJ Hancock, Mark Oppenehimer, ON: Amanda McFarlan, Jacinthe Lampron (was Neil Parry and Lorriane Tremblay), QC: Tarek Razek, Julien Clement, NB: Ian Watson, NL: Darryl Boone, At Large: Mary Stephens</p> <p>4 teleconferences held this past year. Began the year with resumed interest in developing some sort of functional partnership with AC. However general sense of lack of interest of AC in considering suggestions by TAC to alter current processes to meet member concerns as well as paucity of communication from AC over the past year forced a re-look.</p> <ul style="list-style-type: none"> • Established process to hold a symposium on perspectives of accreditation by TAC membership and other trauma care stakeholders; symposium cancelled due to COVID. • Pre-symposium survey (completed by stakeholders and TAC membership) provided insights in to perspectives on, barriers to and indicators for trauma center and trauma system accreditation. • Input from this as well as from regional committee representation has 		

established the following principles and actions:

- There is a need by many regional in Canada for expertise input to drive change to establish trauma systems and drive quality, including initiatives to compare (benchmark) across regions.
- TAC has expertise and capacity to provide input into trauma care and trauma systems but not in Accreditation processes.
- **Actions:**
 - TACTAC committee will “retire” and regional representatives invited to join Provincial Leadership Committee. This committee will have ongoing focus on means to improve trauma system care and drive quality across Canada.
 - Subgroup established to develop document to outline value of, needs and critical components of trauma systems in Canada. This will be used to drive change to establish trauma systems, especially in regions lacking leadership by-in. Will be developed in concert with development of strategic plan to drive trauma systems and performance improvement across Canada. Lead: Dave Evans. Steering Committee: Dave Evans, Ian Watson, Tarek Razek, Natalie Yanchar

Injury Prevention Committee (Natalie Yanchar-Board Liaison for IP Chairs)- 6 meetings held this past year (all by teleconference)

- **Activities of the Past Year:**

Continues to be a forum for identifying emerging injury issues and updating of IP activities of TAC membership (primarily TCs and our partners [which include Parachute Canada, CCCIP (Canadian Collaborating Centres for Injury Prevention) and PHAC].
- Has clarified role as a voice for TAC members and TAC member trauma centers within the context of association with the other 2 national IP organizations (Parachute and CCCIP) so as not to duplicate efforts and initiatives.
- Available to provide letters of support for IP initiatives by TAC members and partners
- Currently working on a process to identify a few key IP areas that are of common concern to all TAC centers, to then focus some committee attention on.

TAC Performance Improvement Committee (TACPIC) (Amanda Mcfarlan)

The committee met several times in 2109: 1 C-TQIP in person meeting and 1 zoom call, numerous emails across our group over the year.

There are currently 40 members of the TACPIC group has representation from trauma leaders across many disciplines (Surgeons, Emergency MD’s, Nurses, data specialists, epidemiologists, registry vendors, researchers etc.) The Canadian Trauma Quality Improvement Program (C-TQIP), a sub-set of TACPIC members, meets as a Canadian

collaborative sharing benchmarking data and developing trauma PI initiatives focusing on data quality, sharing of clinical guidelines and policies, QI initiatives, QI education initiatives.

- The TACPIC group provides education on current benchmarking and quality improvement initiatives to the members. A few TACPIC members were scheduled to present at the Annual meeting in the Quality Improvement Stream as invited speakers focusing on areas TACPIC have identified as priorities (interfacility transfer times, Field triage, data quality etc.) We are currently in the process of developing pan Canadian QI rounds for 2021.
- The TACPIC group has been promoting the use of a Risk Adjusted Mortality Calculator based on a research study with tools available on the TAC website to benchmark facility mortality rates and length of stay. This study has received REB approval at several Canadian sites and data collection and sharing is underway. We are developing a TAC repository of Best Practice resources and exploring how we might include benchmarking data on the TAC website.
- The TACPIC group collates an ongoing inventory of Canada Wide site, local and regional system quality and performance improvement initiatives that are shared with the membership. TACPIC is a platform to share de-identified Canadian Trauma Quality Improvement Program (C-TQIP) data and share site, system and provincial PI initiatives

Trauma Registry Injury Specialists of Canada (TRISC) (Amanda Mcfarlan)- There are 4 committee members- Deanna Fong, Jennifer McMillan, Johanne Prudhomme, oncoming-Fran Priest, Liz lee, Karen Ssebazza. There were 5 meetings held in 2019 on April 11th, June 13th, September 26th, October 10th, December 18th,

- TRISC was actively engaged in the revising and updating of the TRISC pages on the TAC website ensuring the content was complete accurate and up to date. They had planned a full preconference day for our TAC AGM with expert educational updates on trauma data management, use of data application software, quality review processes and clinical considerations and issues in trauma coding.
- TRISC has been actively facilitating distribution of a Risk Adjusted Mortality and LOS benchmarking tool that sites across Canada can chose to use to generate reports enabling us to better understand differences in mortality and LOS in trauma patient across the country.
- The TRISC group actively seeks out clinical leaders to partner with provide education to the TRISC group

Global Issues & Disaster Preparedness(Dr Tarek Razek)- there was one face-to-face person meeting held in Calgary in conjunction with the annual conference that was well attended. Information was shared re the state of disaster preparedness and response in Canada.

Research Committee (Dr Andrew Beckett)- the committee's F2F meeting was cancelled in March 2020 due to COVID.

In December of 2019, the Trauma Association of Canada (TAC) was pleased to announce a call for submissions for the first annual “Lerners Research Grant.” The grant of \$5000 is intended to fund new interdisciplinary Canadian trauma research. The Committee did coordinate the judging of the first Lerner’s Research grant competition. The winner was announced in March 2020 and was awarded to Judah Goldstein, PCP, PhD from NS for their submission *entitled “An Evaluation of the Nova Scotia Paramedic Fall Referral Program: A Retrospective Observational Study”* It was one of 11 submissions received from across Canada. Other project team members were Tom Dobson ACP, Suzanne Baker, Francine Butts ACP, Scott McCulloch PT NSHA, Jan Jensen ACP, Andrew Travers MD, Alix Carter MPH MD. (TAC was sad to hear that Tom Dobson passed away suddenly, but he was aware of the award).

Guidelines Committee- (Amanda Mcfarlan)-Amanda is leading the initiative to review the literature and research Canadian guidelines with a goal to have these available as “guidelines and best practices” for trauma on the TAC website in the next few months.

Pediatrics Committee-(Sherry MacGillivray)- 1 face to face in 2019 with 38 members in attendance. 8 teleconferences with executive members. 2 ZOOM meetings open to all members: June 2019 topic: Education; October 2019 topic: Missed Trauma Team Activations.

Published article in Age & Ageing based on ITNC Geriatric Trauma survey.
“Implementation of the best practice guidelines on geriatric trauma care: a Canadian perspective.” Congratulations Melanie Berube!

Two newsletters were sent out by the executive over the past year sharing news from across the country.

Work over the past year has been focused on planning another excellent pre-conference day for TAC 2020. Providing education for our members, as well as building coalitions with key partners across Canada is a priority for this day. Hopefully, many of these ideas will be moved to the 2021 meeting.

Interdisciplinary Trauma Network of Canada (ITNC) (Sherry MacGillivray)

Topics shared at the 2019 ITNC day:

ROUND THE ROOM TELL US ABOUT YOUR SITE: SUCCESS OR STRUGGLE: interesting to hear different site’s successes or struggles.

GUEST SPEAKER—ELAINE COLE; System organization, data and change; spoke to us about the building and challenges of the London’s trauma program.

NB QUALITY REVIEW PROCESS- Ian Watson & Allison Chisholm “The NB quality improvement process”

RAPID FIRE SESSIONS

Risk and Play: A brief argument for why we may need more injury not less By Brandy Tanenbaum

Dog Bites By Sherry MacGillivray

Is Physical Literacy a Vaccine for Falls? By Brandy Tanenbaum

Our TQIP Report: What? Why? How? By Sara Nosworthy

Marijuana effect By Cathy Falconer

CONGRATULATIONS TO BEST RAPID FIRE AWARD Brandy Tanenbaum who spoke on Is Physical Literacy a Vaccine for Falls?

CONGRATULATIONS TO BEST POSTER AWARD (SHARED):

Sonshire Figueria: Effectiveness of Mindfulness based Interventions in Adult Trauma Patients: A Systematic Review

Melanie Berube: Implementation of the best Practice Guidelines of Geriatric Trauma Care: A Canadian Perspective

CONGRATULATIONS TO BEST PAPER AWARD: Matt LeBreton: Evaluating the Impact

	<p>& Content of Standardized Feedback from a Lead Trauma Hospital to referring Hospitals.</p> <p>Education Committee- (Dr Kelly Vogt & Dr Jagadish Rao) There are 6 members. *convened the first official Education Committee in Dec 2019 *consists of multidisciplinary members: physicians, trauma coordinators, researcher, and flight paramedic *members are from all parts of Canada, although lacking representation from Toronto and East of Toronto, including Atlantic Canada *platform designed for interdisciplinary members : knowledge and education *submitted TOR to Board for review and has been approved by Board *Discussions about TED talks/podcasts *Webinars seem to be the best for interactive discussions about education topics ~ 20 minute talks, that would be recorded for people to see and hear when they can *topics of relevance will rotate through different stakeholder groups in order to appeal to groups of different backgrounds, *the committee will be looking the top priorities from our survey: journal article reviews, best practices, elderly trauma, quality indicators and multiple casualty events.</p> <p>Communication/Website (Dr Alun Ackery) We asked 2 Medical students to help us increase our social media presence in 2019-20. This was only mildly effective as the students became too busy with their schooling. The website is being reviewed for updates needed. TAC has a twitter account but is not currently on Instagram. There is a new year round mobile app that can be downloaded for Apple and Android devices that will provide access to the TAC website and enable announcements to be made prn.</p> <p>Pre-Hospital Committee (Dr Ackery & Dr Rao)-this committee is newly launched and working on gaining members, identifying a Chair and developing their TOR. They will meet F2F annually in conjunction with the conference and other meetings will be via t-con or Zoom.</p> <p>Trauma Team Leaders Committee- (Dr Ackery & Dr Rao)-this group is identifying its TOR and membership at present. Some initial discussions with TTLs across Canada have indicated an interest. This group would plan to meet F2F each year at the annual conference and with t-cons or Zoom meetings in between.</p> <p>Membership (Dr Lorraine Tremblay & Dr Neil Parry)- The Membership Survey coordinated by Dr Tremblay, was conducted in the Fall of 2019 and we thank all who took the time to participate. The results have been “themed” and will be presented to the Board later this month with a plan to release the full report to all members in the next few weeks. This document will guide the Board in setting priorities for TAC in the coming years.</p>		
3.4	<p>TAC 2019-Calgary – Scientific Program Report – Dr Engels: “I would like to provide a closing report on the Scientific Program as part of the Annual Scientific Meeting and Conference held in Toronto February 28th - March 1st, 2019. We received a total of 100 Abstracts submitted for consideration. After preliminary screening for completeness and appropriateness of submission, there were 93 eligible for review. Of these, 71 were from Canada (24 West, 42 Central, 5 East), 18 were from the USA, and 4 International. There were 16 ITNC abstracts (2 poster-only, 14 oral or poster) and these were separately assessed for suitability by Ms. Theresa Pasquotti (ITNC President) and final judging was also managed by her. There were 2 TRISC abstracts (both poster-only) and these were separately assessed for suitability by Ms. Allison Chisholm (TRISC President) and final judging was managed by her. There were 10 Injury Prevention abstracts (1 poster-only, 9 oral or poster) and these</p>	Approval	Dr Paul Engels

	<p>were separately judged as delegated by the Chair of the Injury Prevention Subcommittee, Dr. Neil Merritt. The full report will be available with the minutes of the meeting.”</p> <p>Co-Chairs Report- The conference Co-Chairs were Sherry MacGillivray, Dr Natalie Yanchar & Dr Sandy Widder. The 2019 Conference was held February 28-March 1 at the Westin Calgary. The conference theme was <i>“Moving Mountains with Advances in Trauma Care.”</i> There were 236 delegates in attendance. 68% of these were TAC members.</p> <p><u>Profile of Delegates:</u> Physicians comprised 48.3% RNs/Paramedics/Allied Health/Information Specialists = 33.1% Residents, Medical Students comprised 18.6%</p> <p>There were 39 Invited Speaker Concurrent talks. 4 Plenary Session talks including the Fraser Gurd (Dr Andy Kirkpatrick), Murray Girotti (Dr Kimberly Joseph) & International Lecture (Captain Jameel Janjua) & Keynote Address (Dr Niroshan Sothilingam). 1 Plenary Panel Discussion (on remotely guided medical care)</p> <p>Pre & Post Conference Education was offered for REBOA, CTOMS course, Stop the Bleed and TRiK course</p> <p>TAC provided \$20,820 in registration concessions to speakers and a further \$8750 for hotel and travel to support the speakers who participated.</p> <p>Awards for Oral and Poster Presentations in the amount of \$5500 were given out to Trainees, and Interdisciplinary presenters.</p>	Approval	Sherry MacGillivray & Dr Natalie Yanchar
3.5	<p>Report from the Editor of the Journal of Trauma and Acute Care Surgery –Judy Connors, the Managing Editor for the Journal provided Dr Gene Moore’s annual report. (The PP presentation will be posted with the minutes). Dr Razek thanked Judy for providing the update and also acknowledged the long standing support of Dr Moore of TAC.</p>	Approval	Judy Connors for Dr Gene Moore
	<p>After the reports in 3.3-3.5 were given Dr Razek called for a motion to approve the reports: Motion: (Theresa Pasquotti) “I would like to make a motion to approve the reports as provided” Seconder: (Jaimini Thakore) Dr Razek: “Is there any further discussion needed on the motion? Hearing none I will call for the vote. All in Favour? Everyone Contrary Minded? None Abstaining? None The motion is carried.</p>	Approval	Dr Razek
4.0	NEW BUSINESS		
4.1	<p>Cancellation of TAC 2020 in Halifax- The decision to cancel the TAC 2020 conference was made on March 11th just 2 weeks before the conference, based on the advice of the NS Chief Public Health Officer. At that time there were zero cases east of Quebec but as we now know COVID spread escalated shortly after this and restrictions worldwide would have made it impossible for many of our delegates to travel. This was especially disappointing for the Co-Chairs, Dr Robert Green, Ian Watson & Lewis Bedford and their Planning Committee who had the plug pulled after months of planning. Dr Razek thanked the Co-Chairs and the Planning Committee for their hard work. He relayed that full refunds have been completed to all to all delegates and Exhibitors who wanted it. Approximate \$175,000 that had to be refunded. The Halifax Convention Centre, the hotels and other contracted service providers, provided full</p>	Information	Dr Razek

	refunds for any deposits as well. We had purchased some supplies (ie name badge holders etc) but these will be used instead in Vancouver so not a loss.		
4.2	<p>Announcement of President-Elect- Dr Razek: "I will now call upon Dr Lorraine Tremblay to provide us with the results for the selection of the President-Elect."</p> <p>Dr Tremblay: "This year there was a need to fill the role of President-Elect which is a 2- year term. As the Past-President I manage this process. By the Operating Policy established for this, the Board of Directors determines who will fill this role through an internal voting process. This year we had two amazing people who were willing to put their names forward, Amanda Mcfarlan and Dr Andrew Beckett. Both have been very committed Board members. The outcome of the process was the selection of Dr Beckett."</p>	Information	Dr Tremblay
4.3	<p>Resolutions for Member Approval-Dr Razek: "There are 2 resolutions we wish to present to the Members today for approval for the purposes of governance of the Association. These have been sent out in advance with the agenda. I will review these again now and then will ask for a motion to approve them."</p> <ul style="list-style-type: none"> • Resolution No 1: Bylaw 5.02 Number of Directors <p>Current Wording:</p> <p>5.02 Number of Directors</p> <p>The Board shall consist of a number of Directors between the minimum and maximum number of Directors specified in the Articles. The precise number of Directors on the Board shall be determined from time to time by the Members by Ordinary Resolution, or, if the Ordinary Resolution empowers the Directors to determine the number of Directors, by resolution of the Board. At least two of the Directors shall not be Officers or employees of the Association or its affiliates.</p> <p>Proposed "Ordinary Resolution" Wording</p> <p><i>"Be it proposed that the Members approve an extension of the term of 2 Directors from June 10, 2020 to such time as the next Annual General Meeting in 2021. The number of Directors during this time will be a maximum of 14. Furthermore, from this day June 10, 2021, the Members empower the Board of Directors, by resolution of the Board, to determine the number of Directors required to govern in order to meet the needs of the Association. This means the number of Directors may change from year to year but should never be less than five (5) Directors."</i></p> <p>Dr Razek: "I will now call for a motion to approve this Ordinary Resolution"</p> <p>Motion: (Theresa Pasquotti) "I move to approve, by Ordinary Resolution the changes to Article 5.02 Number of Directors, as circulated."</p> <p>Seconder:</p> <p>Dr Razek: "Is there any further discussion needed on the motion?Hearing none I will now call for the vote"</p> <p>Dr Razek: "All in Favour?" 45 people approved</p> <p>"Contrary Minded?" None</p> <p>"Abstaining?" None</p> <p><i>"The motion is carried."</i></p> <ul style="list-style-type: none"> • Resolution No. 2: Bylaw 9.01-Special Resolution <p>Current Wording:</p>	Motions for Approval	Dr Razek

	<p>9.01 Amendment of Articles</p> <p>The Articles of the Association may only be amended if the amendment is sanctioned by a Special Resolutions of the Members. Any amendment to the Articles is effective on the date shown in the certificate of amendment</p> <p>Proposed Wording:</p> <p><i>“Be it proposed by Special Resolution that the number of Directors shall be a minimum of five (5) and a maximum of 14.”</i></p> <ul style="list-style-type: none"> • Dr Razek: “I will now call for a motion to approve this Special Resolution” • Motion: (???) “I motion to approve by Special Resolution that the number of Directors shall be a minimum of five and a maximum of 14.” <p>Secunder: (???)</p> <p>Dr Razek: “Is there any further discussion needed on the motion? Hearing none I will call for the vote.”</p> <p>Dr Razek: “All in Favour?” 45 people</p> <p>Dr Razek: “Contrary Minded? None</p> <p>Dr Razek: “Abstaining?” None</p> <p>Dr Razek: <i>“The motion is carried.”</i></p>		
4.4	<p>New Governance Structure/Org Chart</p> <p>A new organizational chart was developed over past year to better reflect the accountability of the Directors of the Board to the various committees and groups within TAC and to provide clarity on who is the lead. This is posted on the TAC website. The Board would encourage members to have a look at the various committees and would invite your participation in any of interest to you by other reaching out to the Lead or Chair or to contact the TAC office.</p>	Information	Dr Razek & Dr Tremblay
4.5	<p>TAC 2021 (joint with ATS) in Vancouver dates changed to April 15-16, 2021 plus virtual component will be offered</p> <p>The meeting in Vancouver has been changed from Feb 25-26, 2021 to April 15-16, 2021 in order to buy us a bit more distance from anything COVID with the hopes we can offer a F2F once again. However we will also be offering a virtual component this year as well and will be prepared to change to totally virtual if we are unable to meet in Vancouver due to local public health orders. This is a joint meeting with our ATS colleagues that happens every 4 years. The Co-Chairs for TAC are Dr David Evans and Micheline Wiebe from Vancouver and for ATS it is Dr Michael Reade, President, Helen Jowett, President-Elect and Dr Tony Joseph, Chair of ATS Program Committee. The first joint meeting of the Chairs and Presidents of both Associations was held earlier this week and already there are some exciting topics and speakers being discussed.</p>	Information	Dr Razek
4.6	<p>Launch of Mobile App (Year Round)</p> <p>Previously TAC has used a mobile app only for the annual conference, but we are pleased today to announce that TAC is launching a native (year-round) app available for download now to your Apple and Android devices. This will provide our members with access to the full TAC website in the palm of your hand and other features to let us communicate with you. It will also provide access to registered delegates of the Annual Meeting each year. We would appreciate your feedback with ideas for improvement once you have a look at it.</p>	Information	Dr Ackery
4.7	<p>2019-2020 President Dr Lorraine Tremblay's Final Remarks</p> <p>Dr Razek acknowledged the work of Dr Lorraine Tremblay over the past 2 years as President and thanked her for her many years of leadership on the Board.</p> <p>Dr Tremblay's Remarks: “In 2019 we conducted a TAC membership survey -- the first that I know of in recent history. The response rate was excellent particularly considering how busy our members are. Thank-you! Thirty-nine percent of members provided us with input on why they are members, what TAC could do better, and their preferences for the annual meeting. The survey report will be sent to all</p>	Remarks	Dr Tremblay

	members soon and posted on the web site. The results were presented to the Board and will be shared with members of the Membership Committee and Annual Meeting Committee so we can better serve your needs. We learned that more frequent and improved communications are desired, as well as improvements to the web site to keep it current and useful. TAC also has plans to continue to grow our educational offerings, and to ensure that they meet the multidisciplinary and diverse needs of our growing membership. We also would like to encourage ongoing participation in any of the TAC committees and subgroups that appeal to you -- please see the website or reach out to our Executive Director or Board for information, or if you want to start a new committee.”		
4.8	Open Forum for Members There was no further topics or discussion brought forward by Members.	Question & Answers	Dr Razek
4.9	President’s Closing Message- Planning for the Future- 2020 & Beyond Dr Razek highlighted some of the following points as we look forward: <ul style="list-style-type: none"> • 2020 is going to be a transition year for the Association for many reasons as we look at how to best sustain the Association from a financial and risk management point of view- we are developing new structures to do that. • Choosing a new conference model that includes a virtual component will not only prepare us to offer 2021 entirely virtual if we have to but it may well be a new way to do this that improves access for attendees globally. • Enhancing the education we offer regularly (like the Rounds you see us offering recently) for CME and in general is a priority that we heard from the membership survey as a value added for your membership. • Kate has given us notice that she will be resigning after the next conference so we are looking at the role of the Executive Director and the office model to best meet our future needs; • Working to strengthen and better define the Director portfolio duties and responsibilities • Review of the governance model as part of our ongoing Strategic Planning to strengthen the interdisciplinary nature of TAC and the linkage between the Board and our various Working Groups and Committees • Strengthening the interdisciplinary aspect of TAC. 	Remarks	Dr Razek
5.0	ADJOURNMENT		
5.1	Adjournment- Dr Razek thanked everyone who signed in to the first ever AGM by Zoom. The meeting was adjourned at 1722.		Dr Razek