

2019 TAC Board of Directors Nomination & Election Process for Board Vacancies

After a review of past practices and in alignment with General Operating Bylaw No 1 (our Constitution and Bylaws), the Board of Directors (BOD) has established the following nomination and election process for 2019. There is one (1) vacancy to be filled in 2019 for a three (3) year term of office. The following process will take place:

Nomination Process

- A call for nominations will be communicated to the general membership by December each year.
- Completed nominations form will be sent to the Secretary via the Executive Director (ED) to confirm their eligibility for Office by a **deadline of January 7, 2019. (Late submissions will not be accepted).**
- The Past-President will form a sub-committee of the TAC BOD who will act as the Nominations Committee. They may also identify additional individuals for nomination.
- If there are more nominees than vacant positions then all nominees names (those put forward by a Member and those put forward by the Nominating Committee), would then be considered by the Nominations Committee.
- Nomination Committee submits a report to the full Board of Directors with recommended nominees for a January meeting of the BOD.
- Board accepts the nomination list to fill the vacant positions.
- The list of nominees will be presented to the Voting Body of the Members minimally one (1) month prior to the Annual General Meeting (AGM)- **(by January 28, 2019)** by email and posted on the TAC website with a photo and a short bio of each nominee.
- At the AGM the Past President will present the Report of the Nominations Committee identifying one more time the list of nominees and confirming the voting process that has taken place.

Election Process

- If there is only one eligible person nominated for the vacant position by the deadline, the Chair of the Nominations Committee will notify the President who will then simply declare that the nominees are elected.
- If there are more nominees than positions, then an on-line voting process will take place with the opportunity for all eligible voting Members of TAC (Affiliates are not able to vote) to select their preferred candidates. Voting will close one (1) week prior to the AGM on February 21, 2019.
- After the declaration or results of a vote, the President will inform the Membership of the outcome of the election process at the AGM by saying *"The elected candidates have indicated by agreement with their names put forth for nomination to accept the results of this election and therefore will form the new TAC Board of Directors and the duties as such, immediately following this AGM for a term of three (3) years."*

**Originally Approved by TAC Board of Directors
December 14, 2017**

(Updated yearly to reflect the # of vacancies and key dates)