TRISC Annual Meeting
April 9, 2014
International 1, Centre Mont-Royal,
Montreal, Quebec

Minutes

Chairperson: Nasira Lakha

Present: M.-J. Becotte, M. Brennan, I. Brown, A. Chisholm, B. Duley, K. Fichter, D. Fong, K. Hartlen, H. Knight, M. Kreller, J. Lalancette, S, McKenzie, M. Mercado, S. Minkley, J. Philion, J. Pou, J. Prud'homme, A. Rados, Z. Rurka, B. Sealy, J. Szpakowski, J. Thakore, D. Williams, J. Xiao, A.-C. Roy
Teleconference: S. Lally, V. Manuel, D. Cathcart, C. Whitfield

1. **Welcome and Introduction**

Everyone was welcomed by Nasira Lakha, chairperson. Round table introductions were made.

2. **Business Meeting**

2.1 Approval of Agenda

The agenda was approved by members present.

2.2 Approval of Minutes – April 10, 2013

Correction to item 2.4.2, paragraph 1, line 1, "Ministry" should be "**CIHI**" and paragraph 2 =, line 2 (12 MDs, 3 ITNC members "**and one TRISC member"**)
Minutes were approved, as corrected by members present.

2.3 Membership and Treasurer Report

M. Mercado reported that there are currently 33 members for 2014. There is currently $7391.18 in the TRISC account, including current membership fees, RW training registration fees and Teleconference fees.
Effective this year, each TAC subgroup is responsible to pay 50% of the annual meeting expenses.
TAC Executive Committee structure is being changed due to the legislated changes regarding non-profit organizations. The current bylaws and constitution will have to be revised to align with the legislation. Presentation and discussion of the changes will take place at the TAC Annual General Meeting on Thursday, April 10. TRISC bylaws may need to be revised to match those of TAC. The subgroups will report to a Director, in the new structure.

2.4 **Sub-committee Updates**

2.4.1 TAC 2015 Planning Committee

TAC 2015 will be held in Calgary in April 2015.

2.4.2 NTRAC – NTR Update

P. Sidhom has moved on to a new position in CIHI. NTR data will be available for ad hoc data requests. Once a new CaNTR has been established, CIHI will work with them to transfer the historic data. Although, input was gathered for the final NTR report at the last TRSC annual meeting, due to time restraints, there will be no NTR CDS report for the 2012-13 data year. The link for data requests is on the CIHI website.

The CaNTR Working group has reviewed three responses to the RFP, and the preferred vendor has been identified. Funding will now be solicited from federal and provincial governments, as well as at the institutional level.

2.4.3 TAC Executive Committee – members were encouraged to attend the TAC Annual General Meeting.

2.4.4 TRISC Blog

The TRISC Blog on the TAC website is a tool for all Registry personnel. Questions can be posted regarding the Data Dictionary, AIS, ICD, abstracting, coding, etc. The goal is to standardize data collection in Canada. The TRISC Blog rules were posted.

2.5 **Elections**

The Nominees introduced themselves, and the ballots were distributed and collected.

2.6 **Bylaw Changes**

The Bylaws changes document was previously sent to all members to review.
N. Lakha reviewed the changes. D. Fong motioned for the acceptance of the changes, seconded by M. Mercado, changes were approved by the members present and via teleconference.

3. **Presentation by A. Chisholm, Manager/Data Analyst, New Brunswick Trauma Program**.
Allison presented the development and implementation of the new NB Trauma Registry.

4. **Keynote Panel: "Accreditation – how is the new process evolving?"**
Joint session with the ITNC was attended.

5. **Review of Pelvic Injuries – Dr. G. Berry**
Presentation will be posted on the TAC website.

6. **Small group discussions of Pelvic cases or ITNC Rapid Fire Sessions**
M. Brennan discussed the AIS/ICD-10 coding of the pelvic cases, after discussions within the small groups. Answers will be posted on the website.
Some members of the group joined the ITNC group for the rapid fire sessions

7. **Presentation by J. Prud'homme and J. Lalancette, Quebec Trauma Registry**

8. **Wrap Up**

8.1 Election Results – A. Chisholm, D. Fong and S. Lally were announced as new Executive Members.

8.2 Evaluations were distributed and collected.

8.3 Wrap up

The meeting was adjourned.