PRESENT:
Dr. Charles Burns
Dr. Peter Lane
Dr. Felix Durity
Dr. Robert Hallgren

REGRETS:
Dr. Glen Taylor

CHAIRMAN:
Dr. Charles Burns

SECRETARY:
Dr. David Wesson

Meeting was called to order by Dr. Burns at 9:15.

83.1.1 Report of the treasurer: Dr. Freiberg

Dr. Freiberg's actual figures were not available because he left them in Toronto, but he estimated that between 85 and 90 active members had paid up and that between 15 and 20 founding members had not yet paid their membership dues for the 1983-1984 year. The Association's account which is held by the Royal Bank in Toronto has about $8,600.00. Disbursements to date are approximately $100.00 for mailing and xerography.

It was decided that we should not put any of the money into short term notes at the present time. It was reported by Dr. Burns that the lawyer Alec Ramsay has stated that he would charge the Association $75.00 an hour to help organize its affairs and incorporate.

83.1.2 Report of Arrangements for Inaugural Meeting: Dr. Hallgren

Dr. Hallgren was not present at the beginning of the meeting. Dr. Burns described the proposed itinerary for Dr. Trunkey, the guest lecturer, and of the arrangements made for the inaugural meeting of the Trauma Association which will be held in the Palliser room at the Palliser Hotel at 1600 hours on September 20, 1983. Registration will be at the door for those who have not yet paid their dues.
A) **Enrollment Canvassing and Advertising**

All of the important groups have been canvassed by their representatives from the co-ordinating committee on trauma. It was decided not to advertise outside these groups at the present time until the inaugural meeting has been held.

B) **The Application of Membership Forms**

Dr. McMurtry described the membership form he has been using to date. There was some discussion about the need for reference letters and it was decided that those wishing to apply need only name two referees. It is anticipated much of this work will be taken over by the secretary of the Association once it's formed. It will be necessary for the new Association to design application forms reflecting the different membership categories. Dr. McMurtry also exhibited sample membership cards which would be distributed to those members who have paid their dues. The idea of producing certificates which might be hung on a wall was deferred.

C) **Annual Dues and Registration Dues**

It was decided that the Founding Member's fee should remain $50.00. This does not include membership for the 1983-1984 year. The annual dues at present will be set for $75.00 and will cover the year from July 1 to June 30. Affiliate members will pay 25% of the active member fee and associate members will pay a fee which will be set from time to time by the executive.

D) **Composition of Membership**

Dr. McMurtry reported that almost all of those who have applied to date fit the requirements for active membership as defined in the new by-laws. About 80% in his estimation are general surgeons.

E) **Categories of Membership**

This was deferred until consideration of the by-laws.
Report of the Nomination Committee

Unfortunately, Dr. Dontigny was not able to attend the meeting but his proposed slate of candidates for the new Association was discussed. It was revised following review of the by-laws. The final slate of nominees was:

President: Dr. Charles Burns, Winnipeg
President-Elect: Dr. Robert McMurtry, Toronto
Secretary: Dr. David Wesson
Treasurer: Dr. Arnis Freiberg, Toronto
Member-at-Large: Dr. Felix Durity, Vancouver

Nominating Committee:
Chairman - Dr. Robert McMurtry, Toronto
Members - Dr. Henry Atlas, Montreal
- Dr. James Ross, Portage-la-Prairie
- Dr. David Petrie, Halifax

Program Committee:
Chairman - Dr. Leon Dontigny, Montreal
Members - Dr. George Konok, Halifax
- Dr. Rae Brown, Montreal
- Dr. Gerry Bristow, Winnipeg

Registry and Research:
Chairman - Dr. Ron Halliday, London ON
Members - Dr. Luis Oppenheimer, Winnipeg
- Dr. Andrew Ragno, Montreal
- Dr. Glen Taylor, Toronto

Education Committee:
Chairman - Dr. David Mulder, Montreal
Members - Dr. Jameel Ali, Winnipeg
- Dr. Robert Hallgren, Edmonton
- Dr. Ronald Brown, Ottawa

Liaison Committee:
Chairman - Dr. Peter Lane
83.1.5 Review of By-laws as Printed from Correspondance Reports

There was first some discussion of the advantages of association with the Royal College of Physicians and Surgeons. Some of these include reduced travel cost for those already attending the Royal College meeting, the ability to attract papers through the Royal College abstract mechanism, the ability to support invited speakers through funds available from the Royal College and its member groups and the reduced cost of meeting facilities available at the time of Royal College meetings. It was understood that the initial plan will be to hold the meetings of the Trauma Association with those of the Royal College at first but that this policy could be changed in the future.

The by-laws were then reviewed in detail and revised by unanimous agreement of those present as reflected in the attached copy. A compromise was reached to allow emergency physicians who are fully intending to become members of the Royal College to become active members of the Trauma Association until 1988. Thereafter, all active members will require Royal College certification.

83.1.6 Selection of the Auditor

It was agreed that Peat Marwick Mitchell be asked to audit our books for the first year.

83.1.7 Selection of Solicitor for Incorporation of By-laws

It was agreed that Alec Ramsay of Toronto be asked to begin the incorporation process. Dr. Lane suggested that we consider paying him a small retainer in the future so that he will be available for consultation on small points throughout the year. It was decided to defer this for the present.

83.1.8 Selection of a Head Office

It was decided that no formal head office or secretariat be set up. It may be necessary to designate a head office address for the purposes of incorporation, but we will seek legal advice in this regard.

83.1.9 Scientific Meeting for 1984

It was decided that we try to hold a scientific meeting one day in length, half symposium and half paper session during the Royal College meeting in 1984. If it's impossible to get time we will consider having the first scientific meeting of the Trauma Association approach the Royal College Program Committee as soon
as possible. It was also hoped that we would be able to send a member to the Royal College Program Committee for this upcoming year.

83.1.10 Organization of Inaugural Meeting Proceedings

This matter was discussed in some length. The revised agenda for the inaugural meeting was developed and this was attached.

83.1.11 Need for Liaison Committee with other Specialty Association

This was handled in two ways. First of all a Member-at-Large will function as an officer of the organization and will be re-elected on an annual basis. It was thought that this person could be nominated to allow many of the related organizations to have an insight into the inner workings of the Trauma Association and have a real chance to put their views to the Officers and Executive Committee.

Secondly, a new standing committee, the Liaison Committee, was added to the by-laws. The chairman of this committee would be elected for three years to provide for continuity and will actively seek the input of those organizations which participated originally in the co-ordinating Committee on Trauma established by the Canadian Association of General Surgeons and such other professional organizations as the Chairman and Executive see fit to involve. Arrangements were made for an executive meeting of those elected to the Executive Committee at the inaugural meeting to follow the inaugural meeting at 1800 hours on Tuesday, September 20.