Trauma Registry Information Specialists of Canada (TRISC)
Annual General Meeting Minutes

Hilton Toronto, York Room
Toronto, Ontario
February 21, 2018 0730-1545

Chairperson: Deanna Fong, TRISC President

Present: Darlene Cathcart, Allison Chisholm, Sudarshi De Silva, Deanna Fong, Katherine Girotti, Linda-Mae Grey, Heather Knight, Margaret A. Kreller, Cathy Masales, Suzanne McKenzie, Jennifer McMillan, Andrea Phillips, James Pou, Johanne Prud'homme, Xiaoyan Shi, Jennifer Southwell, Thonda Thomas, Ada Louffut

Via Teleconference: Kathy Hartlen, Beth Sealy, Julia Philion

1. Welcome and Introductions
After registration and breakfast, the meeting started at 8:08 and was led by Deanna Fong, chairperson and TRISC President. Round table introductions.

2. Toront-Flow
Suzanne McKenzie led the group through a yoga session designed around desk work.

3. Business Meeting

3.1. Approval of Agenda
The keynote speaker location was changed to the Jackson Room. The agenda was approved by Allison Chisholm.

3.2. Approval of Minutes – February 22, 2017
The 2017 TRISC AGM minutes were approved by Heather Knight.

3.3. Trauma Association of Canada (TAC) Sub Committee Updates

3.3.1. TAC Board of Directors (BOD)
Amanda McFarlan provided an update as the TRISC representative on the BOD. There are two vacancies on the BOD this year.

The BOD is working on a standardized approach to conference planning. This approach will be in place for planning the 2019 TAC conference in Calgary. Criteria for prizing of papers and oral presentations will be revised for the 2019 TAC conference. Submission to one category and prize money harmonization with ITNC will be reviewed.

The BOD is currently in discussion with Accreditation Canada about indicators and other accreditation business and is also preparing a survey for TAC membership to address the development of an education strategy. TAC also wants to create a statement on the value of TAC membership. TRISC members are invited to contact Amanda with feedback.

A new TAC website has been deployed. TRISC members should notify Amanda or Deanna if there are any issues with membership not carrying over.

3.3.2. Performance Improvement Committee (TACPIC)
Amanda invited TRISC members to attend a TACPIC meeting in the Varley Room on February 21, 2018 from 1700-1900. TQIP, data quality issues and the TACPIC survey will be discussed.

3.4. President's Report
Deanna provided an overview of TRISC activities for 2017/18. There are new additions to the National Registry Listing document. Deanna congratulated the TRISC open paper and poster presentation winners from 2017.

6 posters were submitted for the current conference. There were no open paper submissions.

3.5. Membership
TRISC membership is currently at 37 members. 18 are TRISC members and 19 are combined ITNC/TRISC members.

Deanna reviewed the benefits of membership, including the value in the TRISC forum.

3.6. Treasurer's Report
Allison Chisholm provided the treasurer's report. The TRISC fees are now part of the TAC budget. Membership helps to pay for the TRISC day. The 2017-18 variance report showed that the TRISC group came in under budget.

3.7. Elections
Deanna reviewed the terms of executive membership. Deanna put forward a motion to accept all nominations. Allison Chisholm seconded.

The new TRISC executive will be Allison Chisholm (president), Johanne Prud'homme, Deanna Fong (past president), Jennifer McMillan and Jennifer Southwell. Allison welcomed the new membership and thanked Deanna for her leadership as the outgoing TRISC president.

4. **Joint Presentation – Interdisciplinary Case Study and Abdominal Anatomy Presentation**
Dr. Barbara Haas and Andrea Phillips presented on penetrating abdominal injuries.

5. **Q&A Quiz**
Jennifer McMillan presented coding, reporting and general registry questions that participants responded to using an online voting tool.

6. **TRISC Rapid Fire Sessions and Presentations**

6.1. DI Presentation
James Pou

6.2. TQIP Submission Successes from a Canadian Perspective
Andrea Phillips

6.3. The Examined Analyst's Live is Worth Living!
Deanna Fong

6.4. AIS Coding Improvement: a Team Effort
Andrea Phillips

7. **ITNC/TRISC Keynote Speaker Joint Session: Parachute's Approach - Data to Strategy to Action**
Pam Fuselli, Vice President of Knowledge Transfer & Stakeholder Relations with Parachute Canada presented.

8. **Wrap Up and Evaluations**
The meeting was adjourned and members were asked to complete the evaluations.